

WILL INSTRUCTION FORM**SINGLE WILL**

Please read the following before completing:

1. A Single Will should only be used for someone who is either single, widowed or divorced to nominate the people they wish to benefit from their estate.
2. **This Will is only suitable where:**

**Inheritance Tax or Care Home fees are not an issue AND
You are over 18 and resident in England and Wales**

If your estate exceeds £312,000.00 your estate could be liable to Inheritance Tax. We would recommend that you utilise our telephone option and discuss the various means of Inheritance Tax mitigation available to you.

3. By completing this form you agree to our Terms and Conditions.

I confirm that I have read the Terms and Conditions on our website

A. PERSONAL INFORMATION

(a) Name	
(b) Address	Postcode:
(e) Marital Status	Please specify whether Single, Married, Civil Partner or Widowed.
(f) Spouse / Partner full name	

B. INFORMATION FOR YOUR WILL

<p>Executors</p> <p>(If you are appointing a surviving partner please indicate an Executor to act in substitution if they have predeceased you)</p>	<p>Executors are the person(s) appointed by you to ensure the terms of your Will are carried out and to administer your estate. Your Executors can be someone receiving gifts under your Will, such as family members. Alternatively you may wish to appoint our firm to act on your behalf to maintain independence.</p> <p><input type="checkbox"/> If you would like Austin Sanders to act as Executors please tick here</p> <p>Alternatively (or in substitution) please complete their details below</p>
<p>(You can appoint between 1 and 4 Executors to act on your behalf)</p>	<p>Name:</p> <p>Address:</p> <p>Name:</p> <p>Address:</p> <p>Name:</p> <p>Address:</p> <p>Name:</p> <p>Address:</p>
<p>Guardians</p>	<p>Should you wish to appoint Guardians for any minor children please complete their details:</p> <p>Name(s):</p> <p>Address:</p>

	<p>If your chosen guardian(s) predecease you would you like to appoint an alternative?</p> <p>Name(s): Address:</p>
Funeral requests	<p>If you wish to have your funeral held at a specific Church or Crematorium followed by burial or cremation please indicate here:</p>
Any person(s) you DO NOT wish to benefit from your Will?	

C GIFTS UNDER YOUR WILL

(1) Specific Gifts of Money / Specific Items

Gift / Amount	Full Name (and Address if not previously given)	Substituted recipient if intended Beneficiary predeceases you e.g their children

(2) Residual Estate

Any item or amount not specifically left will form part of your residual estate. As the exact size of an estate at the date the Will comes into force is unknown it is usual to make provision for this to pass to either 1 person, such as a surviving spouse or child, or be divided into proportions of your choosing. (If you would like the nominated person(s) children to acquire the share if they predecease you please indicate by ticking the last column)

	Proportion (%)	Full name and Address (unless previously stated)	Relationship to you (if any)	Age	Their Children in substitution
(1)					
(2)					
(3)					

Please Confirm any that are applicable:

- You would like your Will Professionally bound
- You would prefer your Will emailing for you to print out.
- You would like us to store your Will.
- You would like ___ additional copies.